

MEMORANDUM FOR THE RECORD:

SUBJECT: Contact with OTR/Registrar re OSI Course.

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1. On 29 Jan 1964 I talked with [redacted] in OTR/Registrar about scheduling classrooms (confirmed for all three groups). Group 1 is to be in Room 603. She suggested that we review certain procedures appropriate to non-Agency personnel in training.

(Carol will get copy)

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2. [redacted] invited my attention to [redacted] which prescribes an after-training report on Armed Services personnel. In brief the report requires a brief of content of training, numbers of hours of training given, and the number of hours of preparation involved. [redacted] further noted that regular OTR training reports are not prepared on non-agency training. In passing she also noted that general OTR policy ~~is~~ is not in favor of submitting evaluations or other material of this type to the non-Agency personnel. She cited as an example a problem with a Dept of Agriculture employee given language training in which an evaluation report provided opportunity for a security flap.

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3. [redacted] also invited my attention to the fact that the training in room 603 will be next door to the training being given at the same time to the non-JUI IOC "Introduction to the Clandestine Services", under [redacted] auspices. She suggested that we suggest to [redacted] that he provide a special briefing to this class group. I mentioned this matter to [redacted]

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